



OUTSOURCED SERVICES SCRUTINY PANEL

Thursday, 13th February, 2014

6.30 pm

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CONTACT

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Jodie Kloss in Democracy and Governance on 01923 278376 or by email to legalanddemocratic@watford.gov.uk .

Welcome to this meeting. We hope you find these notes useful.

ACCESS

Access to the Town Hall after 5.15 pm is via the entrance to the Customer Service Centre from the visitors' car park.

Visitors may park in the staff car park after 4.00 p.m. and before 7.00 a.m. This is a Pay and Display car park; the current charge is £1.50 per visit.

The Committee Rooms are on the first floor of the Town Hall and a lift is available. Induction loops are available in the Committee Rooms and the Council Chamber.

FIRE/EMERGENCY INSTRUCTIONS

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

MOBILE PHONES

Please ensure that mobile phones are switched off before the start of the meeting.

MINUTES

Copies of the minutes of this meeting are usually available seven working days following the meeting and can be found on the Council's website www.watford.gov.uk/meetings

RECORDING OF MEETINGS

An audio recording may be taken at this meeting for administrative purposes only.

COMMITTEE MEMBERSHIP

Councillor S Counter (Chair)

Councillors S Greenslade, K Hastrick, A Joynes and S Rackett

AGENDA

PART A - OPEN TO THE PUBLIC

1. APOLOGIES FOR ABSENCE/ COMMITTEE MEMBERSHIP

2. DISCLOSURES OF INTEREST

3. MINUTES

To submit for signature the minutes of the meeting held on 19 November 2013.

(All minutes are available on the Council's website).

4. UPDATE ON WASTE AND RECYCLING SERVICE

The Contract Manager (Waste and Recycling) will be in attendance to provide the Panel with a verbal update on the service following his presentation at the last meeting.

5. UPDATE ON ACTIONS (Pages 1 - 4)

The update on actions is attached. The Panel is asked to review the actions and sign off those which are complete and no longer require monitoring.

6. PERFORMANCE REPORT (Pages 5 - 16)

Report of the Partnerships and Performance Section Head

This report focuses specifically on the performance information obtained from external service providers as of quarter 3 2013/14.

7. CONTRACT WITH HQ THEATRES

The Panel will receive a presentation on the contract with HQ Theatres to manage the Colosseum.

8. CONCLUSIONS AND RECOMMENDATIONS

The Panel is asked to consider any conclusions and recommendations arising from the review of the contract with HQ Theatres.